

FOCUS FIVE AWARD

www.torbayspace.co.uk/information/focusfive

'Focus five' is a pilot award programme in partnership with EBP SW and TDA on behalf of tSpace and has been designed to help young people gain core employability skills.

Focus Five has been created in response to employers repeatedly stating that a lack of core, generic work place skills is a major skills gap and a barrier for employing young people. The five most commonly sought 'employability' skills are:

- Communication Skills
- Team Working Skills
- Organisational Skills
- Problem-Solving Skills
- Customer Service Skills

Focus Five aims to empower young people by challenging them to use their initiative and determination to prove that they have developed these skills, with practical advice offered along the way by mentors from local businesses.

The strength of the Focus Five Award is that it is designed, developed and led by businesses. Successful completion will give students an Award recognised and valued by employers.

How you can support the Award

You and your company can support the award by volunteering time to be an award **mentor** or **assessor**. See overleaf for more information on each role.

Why support the Award?

- You will have access to a pool of skilled young people for future recruitment purposes
- You will be leading the way, demonstrating your commitment to helping young people develop skills for the workplace
- You and your company will be a recognised supporter in future publicity and can use the branding on your own company materials.



If you would like to register interest please email Yvonne Paddon, Volunteers Coordinator
Yvonne.Paddon@ebp-sw-org

How you and your company can support the Award:

	Being an Award Mentor	Being an Award Assessor
	Minimum time commitment= Two Half Days	Minimum time commitment= One Day
PURPOSE	Mentors offer support and guidance to participants as they work through the challenge criteria and gather evidence for the Award.	Assessors hold the final interview assessment with participants; assessing interview performance and scoring portfolios of evidence.
WHAT IS EXPECTED OF ME?	<p>To attend 'mentoring surgeries' at a designated school or college and offer advice and guidance to participants, helping to:</p> <ul style="list-style-type: none"> - Consider each award criteria - Review progress towards award achievement - Set targets and timescales <ul style="list-style-type: none"> • The Award comprises five core elements and a young person must evidence achievement in relation to each. • Exemplars are provided about the type of evidence that is eligible, but creativity and initiative is encouraged. <i>Mentor will receive support and guidance about what is acceptable</i> <p>(A small number of Mentors will also be invited to help Assessors make difficult scoring decisions on Assessment Days)</p>	<p>To attend an Assessment Day at a school or college and hold a series of interviews with participants.</p> <ul style="list-style-type: none"> • Prior to the day Assessors will be sent a list of students they will be interviewing and their self-assessment forms. • On the Assessment Day itself Assessors will be given an opportunity to review the young persons portfolio of evidence prior to interview. • Assessors will then have up to 30 minutes to interview the young person, with 15 minutes to score the award submission. Support will be provided if any difficult scoring decisions arise • Scoring is simple: each award category is graded on a score of 1-4(1 being an automatic fail)

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Focus Five- Championed by:

